



Rules, Registration and Permission After Hours Teen Center

Friday Nights - 7:00 to 10:00 p.m.

CASCADES LIBRARY

21030 Whitfield Place, Potomac Falls VA 20165

All youths will observe Loudoun County Public Library Rules of Conduct and are subject to the Loudoun County Government Administrative Rules Regarding Disruptive Behavior while in the Cascades Library.

- ***After Hours Teen Center is exclusively for middle and high school students (6th-12th grade).***
 - ***Teens must arrive between 7 and 7:30 p.m.***
 - ***Permission forms are required.***
 - ***Parents/guardians or their designated individuals must pick up their teens by 10:00 p.m.***
 - ***Parents/guardians or their designated individuals must park their cars and come in to the library to collect their teens if picking up prior to 9:45 p.m. Teens may meet their parents/guardians outside between 9:45 and 10 p.m.***
 - ***When Loudoun County Public Schools are closed for inclement weather, After Hours Teen Center is also closed.***
-
- Inappropriate conduct, language, and attire are not allowed.
 - Participants may not lift, rough house, restrain, or harm any participant, staff, security personnel or volunteer at any time.
 - No running in the library.
 - Participants may not hang out in the restrooms.
 - Shoes must be worn at all times.
 - Only T and E rated video games may be played at After Hours Teen Center.
 - Youths are responsible for their own property. Participants are encouraged to leave valuable items at home.
 - Youths must remain in only those areas approved by After Hours Teen Center Staff.
 - Loudoun County Public Library reserves the right to deny entrance to and/or to call parents/guardians to collect any youth participant.
 - Participants agree to remain in the library until they are picked up by their parents/guardians or their designated individuals.
 - Youths must be respectful to other participants, library staff, security personnel, program presenters, and volunteers. There is a zero-tolerance policy for teasing and bullying.

Participants can be asked to leave and potentially excluded from the program in the future if they fail to comply with the Rules of Conduct, display inappropriate behaviors repeatedly, cause harm to themselves or others, bully or threaten other participants or staff, vandalize, or steal.

Please print neatly and include all information or indicate N/A.

Student Full Name	Date of Birth	Expected HS Grad Date	Grade
School Name	Known Medical Concerns		
Parent/Guardian #1	Phone	Alternate Phone	
Home Address: Street, Apt	City	State	Zip
Email Address			
Parent/Guardian #2	Phone	Alternate Phone	
Home Address: Street, Apt	City	State	Zip
Email Address			
Additional Emergency Contact	Phone	Alternate Phone	
Relationship			

I have read and understand the rules and regulations and agree to abide by them. **I understand that failure to comply with After Hours Teen Center rules could result in disciplinary action up to and including being asked to leave or exclusion from the program in the future.**

Student Full Name (Printed)	Student Signature	Today's Date
-----------------------------	-------------------	--------------

I have reviewed these rules and regulations with my son/daughter. **I understand that failure to comply with After Hours Teen Center rules could result in disciplinary action up to and including being asked to leave or exclusion from the program in the future.**

In addition:

- I understand that internet access is available at After Hours Teen Center. My child will comply with applicable Loudoun County Public Library policies regarding internet use.
- I agree to keep After Hours Teen Center staff informed of my current phone number(s) and other contact information.

Parent/Guardian Full Name (Printed)	Parent/Guardian Signature	Today's Date
-------------------------------------	---------------------------	--------------